



## **The Wedding Retreat Experience at Cass Winery (Rehearsal Dinner, Wedding, Brunch, 8 Bedroom Bed & Breakfast, Guesthouse)**

We, at Cass Winery, look forward to working with you in preparation of your special day. Below is a summary of our inclusive services which allow for you to enjoy more than just the wedding day.

We strive to make the planning processes easy for you by including amenities to make sure your weekend experience is executed smoothly and just the way you anticipated!

**Facility Fee: \$22,500**

**\$6,000 non-refundable booking fee is required to hold date**

### **Occupancy:**

- ❖ Rehearsal Dinner, Wedding Ceremony & Reception, Brunch: 200 guests

### **Your Weekend Package Includes:**

#### ❖ **Accommodations**

- 2-night stay in our 8-bedroom Geneseo Inn (2 guests per room). Check in 3pm/Check out 11am
- 2-night stay in our Guesthouse (3-bedroom house, sleeps 6). Check in 3pm/Check out 11am

#### ❖ **Rehearsal & Rehearsal Dinner**

- 1 hour of rehearsal time prior to your wedding day (time depends on availability. Will confirm time 30 days prior)
- Venue for Rehearsal Dinner (5-8pm)
- Rentals & set up included: 20- round tables, 10- cocktail tables, 10- 6ft tables, 5- 8ft tables, built-in bar, dark wood folding chairs, mahogany chivari chairs, china, flatware, glassware
- Table linen & napkins (5 color options). Specialty linens available for an extra charge
- Bartender to pour wine and beer
- Wine Club Members receive 20% off on wine purchase

#### ❖ **Wedding Day**

- Outdoor Ceremony Site, Outdoor/Indoor Cocktail Site, Indoor Reception Site (4-10pm)
- Rentals & set up included: 20- round tables, 10- cocktail tables, 10- 6ft tables, 5- 8ft tables, built-in bar, reception chairs: dark wood folding chairs and/or mahogany chivari chairs
- Table linen & napkins (50 color options). Specialty linens available for an extra charge
- Bartender(s) to pour wine and beer
- Dj services for ceremony and reception, day of wedding (up to 6 hours)
- Day of Wedding Coordinator
- Shuttles for up to 200 guests (up to two pick-up and drop-off locations)
- Wine Club Members receive 20% off on wine purchase

#### ❖ **Day after Wedding Brunch**

- Venue for Brunch (11am-2pm)
- Rentals & set up included: 20- round tables, 10- cocktail tables, 10- 6ft tables, 5- 8ft tables, built-in bar, dark wood folding chairs, mahogany chivari chairs, china, flatware, glassware
- Table linen & napkins (5 color options). Specialty linens available for an extra charge
- Bartender to pour wine and beer
- Wine Club Members receive 20% off on wine purchase

**Rules of Engagement:**

- ❖ Venue maximum 200 guests
- ❖ Wedding Party/Guest may arrive no earlier than time allotted for the event
- ❖ Cass Catering only, with exception of baked good items
- ❖ 1 case minimum wine purchase per 25 guests
- ❖ No hard alcohol
- ❖ Beer is BYOB
- ❖ Cass Wine only
- ❖ Cass Sparkling (\$15 corkage for outside sparkling)
- ❖ All vendors must be professionally licensed & must provide proof of insurance
- ❖ A Certificate of General Liability Insurance is required (more info provided in contract)
- ❖ Décor drop off can occur during any of the three days the space is reserved.
- ❖ Décor removal must be completed by 3pm day after the wedding

**Day of Coordination:**

Cass Winery's Day of Coordination includes the following:

- ❖ Décor set up/breakdown such as; guestbook table, gift table, and centerpieces.
- ❖ Day of Timeline Development and layout for event
- ❖ Oversee all vendors working on the property to insure they are performing accurately and professionally

If client decides to use a Coordinator off our approved vendor list then the coordinator is responsible for all décor set up/breakdown such as; guestbook table, gift table, and centerpieces. Day of coordinator will also assist in timeline development and submit to Cass Winery 2 weeks prior to the event. Coordinator will oversee all vendors working on the property and work closely with Cass Winery's representatives. They will coordinate clean-up to meet host standards.

**Vendors (Photography, Flowers, Live Music, Officiant):**

Cass Winery will provide you with our vendor list. All vendors must carry liability insurance. Vendors at no time are allowed to consume alcohol during event. Dj services, Day of Coordination, and some rentals are included in venue

This outline is provided with the intention of helping you select a venue that fits your needs. If you would like further information, or if you have any questions or comments please contact our Event Coordinator, Michelle Curry. She can be reached at 805.239.1730 x 121 or [weddings@casswines.com](mailto:weddings@casswines.com)

Best Wishes,

Cass Winery Staff